

OPEB BOARD OF TRUSTEES - DRAFT for APPROVAL
Meeting Minutes
January 8, 2026 @ 9:00 AM

The Board of Trustees held a regular meeting on January 8, 2026, at the District Office.

Present: Matt Erpenbeck (Chair), Janice Broda (Vice Chair), and Anna Kirkland (Secretary/Treasurer)

Staff: Sherry Burroughs (Executive Director), Claudia Alvarado (Chief Financial Officer), Kyle Kosinski (Director of Scientific Programs), Johanna Avril (Community Relations Director), Kevin Kinney (Director of IT and Maintenance), Tamar Rivera (HR Director), Todd Hingle (Coastal Supervisor), and Daniel Long (Aerial Supervisor)

Visitors: Terry McGinn, and Michael Hart

Legal Counsel: Paul Amos (Rossway Swan) and David Miklas (Law Office of David Miklas, P.A.)

I. Call to Order: Chairman Erpenbeck called the meeting to order at 9:00 AM.

II. Election of Officers

The traditional rotation was followed Commissioner Broda as Chair, Commissioner Kirkland as Vice-Chair and Commissioner Erpenbeck as Secretary/Treasurer.

Commissioner Kirkland made the motion to approve the traditional election of officers. The Board unanimously approved; motion passed.

III. Approval of the Agenda

Commissioner Broda made the motion to approve the agenda. The Board unanimously approved; motion passed.

IV. Approval of Meeting Minutes – September 9, 2025 (Attachment A)

Commissioner Kirkland made the motion to approve the minutes from September 9, 2025. The Board unanimously approved; motion passed.

V. Financial Report (Attachment B)

Commissioner Kirkland made a motion to approve the financial report ending December 31, 2025 and file for audit. The Board unanimously approved; motion passed.

VI. Old Business

A. Update Meeting Dates (Attachment C)

June's meeting date was changed to June 16, 2026.

B. OPEB Trust CD Update (Attachment D)

Claudia presented an update on the Trust CD indicating that it was rolled over to a new CD in November 2025, for three months, at the best interest rate possible of 3.5% APY.

VII. New Business

A. Proposed Budget Amendment #1 and Resolution #2026-001 (Attachment E)

Claudia presented Proposed Budget Amendment #1 and Resolution No. 2026-001. The proposed budget amendment reflects a decrease in interest earnings to reflect predicted rate values and adjusts the beginning fund balance to reflect an actual fund balance of \$234,755. Total expenditure has decreased by \$5,372.64 to reflect the current cost of health insurance premiums.

Commissioner Broda made a motion to adopt the budget amendment and Resolution No. 2026-001 as presented. The Board unanimously approved; motion passed.

VIII. Administrator’s Report – None

IX. Commissioner Comments – None

X. Upcoming Meeting

- June 16th, 2026 @ 9:00AM

IX. Motion for Adjournment

Commissioner Broda made a motion for adjournment. The Board unanimously approved; motion passed. The meeting was adjourned at 9:05 AM.

Attest: _____
