Board Meeting Minutes – Approved

Indian River Mosquito Control District
July 14, 2026 @ 9:00 am

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on July 14, 2026, at the District Office.

Present: Janice Broda (Chair), Anna Kirkland (Vice Chair) and Thomas Lowther (Secretary/Treasurer)
Visitors: Wendy Swindill, Olivia Roddenberry, and Craig MacCoy
Staff: Isik Unlu (Executive Director) (remote), Claudia Alvarado (CFO), Johanna Avril (Community Relations Director), and Kevin Kinney (Director of IT and Maintenance)
Legal Counsel: Paul Amos (Lowndes Law) and David Miklas (Law Office of David Miklas)

I. **Call to Order:** Commissioner Broda called the meeting to order at 9:00 am.

II. **Pledge of Allegiance**

III. **Approval of the Agenda**
Commissioner Lowther made the motion to approve the agenda. Commissioner Kirkland seconded. The Board unanimously approved; motion passed.

IV. **Approval of Meeting Minutes** (Attachment A)
Commissioner Lowther made the motion to approve June 5, 2026, regular meeting minutes. Commissioner Kirkland seconded. The Board unanimously approved; motion passed.

V. **Financial Report** (Attachment B)
Commissioner Lowther made the motion to accept and file the financial report for the month ending June 30, 2026 for audit. Commissioner Kirkland seconded. The Board unanimously approved; motion passed.

VI. **Public Comment -** Craig MacCoy addressed public comment requests. Commissioner Broda explained the public comment policy.

VII. **Old Business**

A. **Strategic Plan Update – 2025-2026 Quarter 3** (Attachment C)
Isik, Executive Director stated that the strategic plan was a document that helps each department stay on task for the year, for the most part goals are at 100% or almost done. She made herself available for explanations on any questions the Board may have.

B. **ADA Doc Access Discussion**
Johanna, Community Relations Director, recapped previous Board meeting discussions and emphasized the need for fundamental process structure prior to making decisions. Paul Amos, legal attorney, provided the Board with written recommendations. He recommended the district to continue complying with the current ADA policy, prioritize documents, start creating a plan to prepare for the 2028 guidelines, and archive documents beyond two years. His recommendation would limit the district's liability. Johanna explained the current plan and additional cost breakdown for additional pages to be published.

VIII. **New Business**

A. **Rodney Kruegel Park Sentinel Chicken Discussion**
Wendy Swindell and Olivia Roddenberry presented the Rodney Kroegel Park Sentinel Chicken

proposal. The proposed site to display sentinel chickens is located on a 2.6-acre public conservation land acquired and managed by Indian River County (IRC). The county currently holds an FCT agreement that is currently improving the park and is interested in a cost-share partnership to showcase educational display for IRMCD's sentinel chickens. Youth and adult programs will be provided by staff of IRC, IR Historical Society, volunteer staff, and partner organizations. Conservation grant funding might be available.

Commissioner Lowther made a motion to move forward with the proposal.
The County is currently in "thoughtful" phase, and the purpose of the presentation was to introduce the idea. **Commissioner Lowther removed his motion.** The Board is amicable to the idea but would like more information before deciding including timing, funding and expectations.

B. **Material Transfer Agreement with USDA, Gainesville, FL** (Attachment D)
Isik is seeking approval to collaborate with USDA, Gainesville lab to conduct more resistance monitoring on mosquito species not tested yet. Pending legal review, the agreement would cover resistance monitoring and molecular review at no charge. Attorney Amos would like to meet with Isik on technicalities in the agreement.

Commissioner Lowther made a motion to approve the agreement pending legal review. Commissioner Kirkland seconded. The Board unanimously approved; motion passed.

C. **September TRIM Public Hearings – Date Determination** (Attachment E)
The Board set the TRIM Public Hearing as follows:
September 11, at 5:01pm – Tentative Hearing
September 18, at 5:01pm – Final Hearing

D. **Draft Budget for FY 2026-2027** (Attachment F)
Claudia presented the Fiscal Year 2026-2027 budget draft options. Staff's recommendation is to select Budget Option 1 with millage rate at 0.2848. The budget selected by the Board would set the maximum millage rate and will be advertised by the Property Appraiser's Office as part of the TRIM Notice. The Board supported Budget Option 1 that sets the maximum millage rate that may be selected or decreased in September.

Commissioner Kirkland made the motion to approve the preliminary budget based on Option 1 using the millage rate of 0.2848, per Staff recommendation. Commissioner Lowther seconded. The Board unanimously approved; motion passed.

E. **Hiring Consultant – Aerial Larviciding Treatments**
Isik indicated that the district experienced inconsistent efficacy of aerial larviciding treatments repetitively last month. Given the cost per application a review is necessary. The Board strongly supports hiring an outside consultant to calibrate the airplane and requests cost estimates to be presented at the next Board meeting.

F. **Community Relations Quarter 3 Update**

Johanna presented the third quarter Community Relations update and summarized outreach events attended last month and future events . Staffing changes have occurred. The Communication Coordinator has now been reassigned payroll duties while some communication duties were transferred to Johanna. Social Media followers and email subscribers continue to increase. The public-school program has concluded and received positive feedback . Commissioner Lowther proudly stated that the Board received their first invitation from Dr. David Moore to participate in the district opening pep rally. Johanna read into the record an email received from Terry McGinn requesting brief explanation and guidance on the website regarding public meeting videos. Discussion ensued regarding other governmental entities. Attorney Amos provided insight on current technology ADA flaws.

G. **Request of Council for Grievance Filed**

The Board was presented with a grievance to a demotion for lack of HR Director. Attorney Amos recommended Attorney Miklas review the demotion decision and provide Isik with a response. The Board would only be contacted if an appellant situation is deemed and a review process is necessary. Attorney Miklas recommended the Board review the grievance policy to remove Legal and the Board from the process since in some situations could become witness. The Board directed Attorney Miklas to report back to Isik, since the Executive Director's misconduct is not the issue.

Commissioner Lowther made the motion to allow David Miklas to review the grievance and report finding to the Executive Director. Commissioner Kirkland seconded. The Board unanimously approved; motion passed.

IX. Director's Report

A copy of the Board Report and the operational data spreadsheet were provided to each Commissioner. Isik provided a brief overview of the monthly report. Landing rates from critical areas are now reported with color coding for easier comparison to the prior month. The district experienced five major rain events that led to five aerial treatments. The shrimp farm was treated by the contractor since the in-house drone is being calibrated. Research Entomologist, Tyler Maire created graphs with five-year data. Permanent control conducted regular pump runs and removed the North Deerfield impoundment bridge to build a more reliable one. Payroll functions were transitioned back to Finance. Larvicide part-time employee started this week. Arboviral activity is low for the State. WNV positive in-house results and were confirmed with the State.

X. Commissioner's Comments

Commissioner Kirkland – Received a complaint from a resident regarding ULV truck spraying. Staff will investigate the incident and take preventative measures.

Commissioner Broda – Thanked Isik and glad she is soon here and wished her safe travels to IRC.

Commissioner Lowther - none

XI. Upcoming Meetings

- Regular Board Meeting – August 11, 2026 at 9 am
- Regular & OPEB Board Meeting – September 8, 2026 at 9 am
- Tentative Budget Hearing –September 11, 2026 at 5:01 pm
- Final Budget & TRIM Hearing –September 18, 2026 at 5:01 pm
- Regular Board Meeting – October 13, 2026 at 9 am

XII. Adjournment

Commissioner Lowther made the motion to adjourn. Commissioner Kirkland seconded. Motion passed unanimously. The meeting adjourned at 10:49 am.

Attest: ______________________ ______________________