

Board Meeting Minutes –Approved

Indian River Mosquito Control District

June 5, 2026 @ 9:00 am

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on June 5, 2026, at the District Office.

Present: Janice Broda (Chair), Anna Kirkland (Vice Chair) and Thomas Lowther (Secretary/Treasurer)

Visitors: Terry McGinn, Craig MacCoy

Staff: Claudia Alvarado (CFO), Tamar Rivera (HR Director), Kevin Kinney (Director of IT), Kyle Kosinski (Director of Science), Johanna Avril (Community Relations Director), and Isik Unlu (Executive Director) (remote)

Legal Counsel: Paul Amos (Lowndes Law)

- I. **Call to Order:** Commissioner Broda called the meeting to order at 9:06 am.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda**
Commissioner Kirkland made the motion to approve the agenda. Commissioner Lowther seconded. The Board unanimously approved; motion passed.
- IV. **Approval of Meeting Minutes (Attachment A)**
Commissioner Kirkland made the motion to approve May 4, 2026, special meeting minutes. Commissioner Lowther seconded. The Board unanimously approved; motion passed.

Commissioner Kirkland made the motion to approve May 19, 2026, regular meeting minutes. Commissioner Lowther seconded. The Board unanimously approved; motion passed.
- V. **Financial Report (Attachment B)**
Commissioner Kirkland made the motion to accept and file the financial report for the month ending May 31, 2026 for audit. Commissioner Lowther seconded. The Board unanimously approved; motion passed.
- VI. **Public Comment - none**
- VII. **Old Business - none**
- VIII. **New Business**
 - A. **Five-Year Capital Outlay Budget (Attachment C)**
Claudia, CFO, presented the five-year capital budget, focusing on the first year of the capital improvement plan. Claudia explained that if approved, the first-year schedule will be reflected in the draft budget presentation on July 14th.

Commissioner Kirkland made the motion to approve the Capital Improvement Plan as staff recommended. Commissioner Lowther seconded. The Board unanimously approved; motion passed.
 - B. **Financial Software Consideration (Attachment D)**
Claudia Alvarado (CFO) explained the benefits of replacing the current financial software with a more comprehensive solution and presented the Board a detailed comparison of four

various software that were demoed. Claudia highlighted the cost-saving opportunity by replacing BambooHR as part of the streamlined software. Isik liked the idea of transitioning to one solution for both HR and Finance along as it's fiscally responsible.

Commissioner Lowther made a motion to move forward with replacing the HR and Financial software to Edmunds GovTech. Commissioner Kirkland seconded. The Board unanimously approved; motion passed.

C. Proposed Strategic Plan for FY 2026-2027 (Attachment E)

Isik, Executive Director, introduced the strategic plan and is requesting more time to meet with Staff to discuss with more detail. Commissioner Broda would like the document to become less like an annual checklist and more of a visionary and strategic document with a different format.

Commissioner Lowther made a motion to approve the strategic plan with adjustments in the future. Commissioner Kirkland seconded. The Board unanimously approved; motion passed.

D. Shrimp Farm Update

Kyle Kosinski (Director of Science) provided an operational update on behalf of Todd Hingle (Coastal Supervisor) regarding monitoring and treatment activities. Kyle explained the challenges and treatments for each shrimp farm located in Fellsmere, including the use of drones for testing. Staff will continue to monitor as the rain comes.

IX. Director's Report

A copy of the Board Report and the operational data spreadsheet were provided to each Commissioner. Isik provided a brief overview of the monthly report and requested Senior Staff to provide an update for their department.

- Tamar Rivera (HR Director) gave her report including recruiting and interviewing for the Seasonal Larvicide Inspector, Impoundment Operator, and the Permanent Coastal Inspector. Third Quarter Safety training, Heat & Trauma and Active Shooter, as well as Clarke came in and staff received CEU's for that training. Impoundment Operator position remains open.
- Kyle Kosinski (Director of Science) stated that continual arbovirus surveillance shows zero in the county and mosquito resistance testing is starting again. West Nile detection is coming soon, with field trials.
- Isik – Permanent Control team expressed the need for pump improvements in the impoundments and a maintenance plan to reduce pump failures.
- Johanna Avril (Community Relations Director) stated Community Outreach is moving from event season to notification season with posts regarding protecting yourself in this busy season. Social Media interaction has increased, and the popularity of real time updates is expected to continue increasing with educational outreach.

X. Commissioner's Comments

Commissioner Lowther - Questioned HR reporting, Board governance, and potential future expansion of Board membership from three to five members.

Commissioner Lowther made a motion asking HR to only inform the Board of HR matters when terminations happen. Motion dies for lack of second.

Commissioner Lowther requested that HR not send him employment information regarding employees. He stated that he had an opportunity to sit and speak with Isik and her resume is an understatement.

Commissioner Kirkland – no comments

Commissioner Broda – Welcomed the new Executive Director and is very hopeful about improved efficiency in mosquito control and thanked staff for the support they have shown the new Executive Director.

XI. Upcoming Meetings

- FASD Annual Conference – Orlando, FL – June 7-11, 2026
- FGFOA Annual Conference – Orlando, FL – June 13-17, 2026
- Regular Board Meeting – July 14, 2026 at 9am
- Regular Board Meeting – August 11, 2026 at 9am

XII. Adjournment

Commissioner Lowther made the motion to adjourn. Commissioner Kirkland seconded. Motion passed unanimously. The meeting adjourned at 9:53 am.

Attest:

